Keysville Town Council Meeting Minutes

The Town Council meeting was called to order at 7:00 p.m. on Monday, May 12, 2025, at the Keysville Town Office. The following Town Council members were present:

Council Members present:	Mayor Robert Schaefer Vice Mayor Anthony Ferranto Mrs. Wendy Gallion Mrs. Rhonda Benn Mr. Scotty Jackson Mr. Tom Fisher
Council Members absent:	Mr. Danny Cooper
Town staff present:	Ms. Sherry Marker, Town Clerk
Guests present:	Lynn Duffey, Fire Chief (KVFD) Eric Traywick Blair Trent Erin Roark – Wayland Nursing Home

Mayor Schaefer called the meeting to order. Council Member Benn offered the invocation.

Public Comments:
Ms. Roark with Wayland Nursing Home introduced herself and told the council she would like to help with any public events the town may have.

Ms. Trent introduced herself as running for the Commonwealth Attorney's office.

Minutes:
Council Member Benn recommended that the wording of the Budget Workshop session be revised for historical accuracy and clarity. Council Member Gallion pointed out that Council Member Benn's first name was spelled incorrectly in the minutes.

A motion was made by Vice Mayor Ferranto and seconded by Council Member Gallion to accept the Budget Workshop Session minutes with the updated provisions, which corrected the spelling of Council Member Benn's first name and the suggested wording of the minutes. Motion was carried unanimously.

A motion to amend and approve May 12, 2025 minutes was made by Council Member Benn and seconded by Council Member Fisher, which corrected Mayor Morris to Mayor Schaefer. Motion was carried unanimously.

Financials:
Motion was made by Vice Mayor Ferranto and seconded by Council Member Jackson to approve the April 2025 financials and pay the bills. Motion was carried unanimously.

Committees:

Street and Library: – Mayor Schaefer said since we have a list of the potholes in town, we can draft a letter to VDOT requesting repair.

Council Member Fisher asked Fire Chief Duffey about the color of the fire hydrants. Mayor Schaefer commented that a list of all hydrants should be provided, tested, and color-coded as needed.

Water:
Council Member Jackson said everything was going well at the water plant. The only problem is with the ground storage tank, which is being addressed. He stated he did not have any updates on the carbon buildup in the waste basin.

Wastewater:
Mayor Schaefer said he would get in touch with B & B Consultants to do a new assessment of the wastewater plant.

Old Business:

Car Show: Mayor Schaefer said that the town had received the approved VDOT permit for shutting down a portion of King Street for the car show on June 7, 2025 from 2:00 – 6:00 p.m.

Habitat for Humanity:
The mayor and the town council are invited to the open house for Ashley Way on June 7, 2025 at 11:00 a.m.

New Business:

FY Budget 2025-2026:
Motion was made by Council Member Jackson and seconded by Council Member Gallion to accept the proposed FY budget 2025-2026. Motion was carried unanimously.

Mayor's Report:

Tower Park Playground:
Mayor Schaefer received a quote from Mitch Reno for the repair of the existing playground equipment from GameTime for $6,333.16, which is just for the parts and delivery.

Motion was made by Council Member Benn and seconded by Council Member Jackson to accept the quote from Gametime for the necessary repairs for $6,333.16. Motion was carried unanimously.
Mayor Schaefer received a quote for wood chips from GameTime for $7,166.00 for delivery. He said that we are going to source it locally. Mayor Schaefer said he should have a quote from Pallet One by Friday.

Water Towers:
Mayor Schaefer said he had received and signed an addendum from Southern Corrosion for the addition of the water tower in the Heartland Industrial Park to our existing service contract.

Mayor Schaefer said he had received a quote for sediment removal of the Genesis water tower for $3,200.00. Southern Corrosion is scheduled to come out Saturday, May 17, 2025 to clean, assess, and sterilize the tank.

Town Manager:
Mayor Schaefer announced that the Town Manager vacancy had been posted.

Water and Sewer Policy:
Mayor Schaefer said the updated water and sewer policy has been posted to the town's website.

Town Sign:
The town sign located near the roundabout is owned by Perry Rothenberg. Richard Vaughan is the realtor. Although the Garden Club does not own the sign, they have been maintaining it.

Library:
Mayor Schaefer stated that he had obtained a Memorandum of Understanding (MOU) from Maggie regarding the library.

Paving – Repairs:
Mayor Schaefer said he had received a quote from Virginia Paving for the repair of 650 feet of Tower Alley (alley running behind the post office), and repair of the road where the town dug for water line repairs at Railroad Ave. and Hill Avenue. The quote came in at $45,000.00, which includes a one-year warranty.

Motion was made by Council Member Jackson and seconded by Council Member Fisher to approve the quote of $45,000.00 for the paving repair.

Pre-approval Application:
Mayor Schaefer received the pre-application approval for the grant for the generator at the wastewater plant, which is about $ 250 K.

War Memorial:
Mayor Schaefer said he would check into getting water for the Garden Club to water the flowers at the War Memorial.

Motion was made by Council Member Jackson and seconded by Council Member Fisher to adjourn the meeting. Motion was carried unanimously. The meeting was adjourned at 8:05 p.m.

Sherry L. Marker, Clerk/Treasurer

Robert Schaefer